Committee(s):	Date(s):
Efficiency and Performance sub-	14 <sup>th</sup> November 2012
Committee	
Subject:	Public
Outstanding Actions	
Report of:	For Decision
Town Clerk	

## **Summary**

At the 18<sup>th</sup> September 2012 meeting, Members agreed to receive an updated schedule of outstanding actions at each meeting, with previously agreed closed actions removed.

The attached schedule includes all actions that remained open following the last meeting, together with an officer assessment of their current status. Where actions are still open, an indication has been given, where possible, of a date for the action to be delivered.

## **Recommendation:**

• That Members agree the classification of actions as "closed" or "open" as per the attached schedule.

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